



# Your **Woof**ternoon Tea checklist

- S** Set a date & time and send invites
- C** Coffee, tea or... champagne?
- H** Hygiene - keep it safe and clean
- N** Nuts! Be mindful of dietary requirements & allergies
- A** Advertise (if you're fundraising at work)
- U** Update on social media & tag #WoofternoonTea
- Z** Zillions - amount of treats needed if the doggies come along
- E** Edibles. Scones, sandwiches, cakes, keep it simple or go wild
- R** Relax. This is not Masterchef. Bake or buy, it will be delicious
- F** FUNdraising. Enjoy the event... and the cake
- E** Embrace the orange! Our charity colour & a delicious ingredient
- S** Support. We are always on-hand should you have any questions
- T** Thank you, you are incredible!

